



AITKIN COUNTY BOARD OF COMMISSIONERS

March 14, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:04 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Brittany Searle	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund

1.D No Citizens Public Comment

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney

A) Correspondence File-

February 28, 2023 - March 13, 2023

B) Approve County Board Minutes-

February 28, 2023

C) Approve Electronic Funds Transfers

Total	\$1,466,386.31
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D) Approve Commissioner's Vouchers

	General	Reserves	RB	HHS		
	\$159,181.94	\$31,097.75	\$50,167.87	\$15,397.94		
	\$13,602.78	\$290.00	\$24,553.80	\$5,549.73		
	\$16,333.33				Total	\$316,175.14

E) Approve Manual Warrants/Voids/Corrections-

FSA Claims 02.22.2023

	General					
	\$1,487.75					
					Total	\$1,487.75

F) Approve Manual Warrants/Voids/Corrections-

FSA Claims 02.24.2023

	General					
	\$697.28					
					Total	\$697.28

**G) Approve Manual Warrants/Voids/Corrections-
FSA Claims 02.27.2023**

General	\$189.80								
								Total	\$189.80

**H) Approve Manual Warrants/Voids/Corrections-
ELAN 02.16.2023**

								Total	\$0.00

**I) Approve Manual Warrants/Voids/Corrections-
Dependent Care FSA Claims 2023**

General	\$208.34								
								Total	\$208.34

**J) Approve Auditor Vouchers-
Auditor Warrant 03.03.2023**

General	\$41,046.18	RB	\$49,240.00						
								Total	\$90,286.18

**K) Approve Commissioner's Vouchers
Sales Use Tax and Diesel Tax February 2023**

General	\$194.42	RB	\$1,379.44	LLCC	\$51.93	Parks	\$70.76		
								Total	\$1,696.55

**L) Approve Auditor Vouchers-
Production Tax**

Townships	\$115,852.00								
								Total	\$115,852.00

**M) Approve Manual Warrants/Voids/Corrections-
LLCC Fees 03.03.2023**

LLCC	\$169.14								
								Total	\$169.14

**N) Approve Manual Warrants/Voids/Corrections-
MTG Deed 03.06.2023**

General	\$0.04	State	\$148,763.67						
								Total	\$148,763.71

**O) Approve Manual Warrants/Voids/Corrections-
FSA Claims 03.07.2023**

General	\$1,470.10								
								Total	\$1,470.10

**P) Approve-
Equipment Purchase - Mower**

**Q) Approve-
Equipment Purchase - Pickup Truck**

**R) Adopt Resolution- Resolution #20230314-022
SR Donation - White Pine Township**

**S) Adopt Resolution- Resolution #20230314-023
2022 Annual Apportionment of Forfeited Tax Sales**

**T) Approve-
2023 Tobacco License Renewal Applications**

Regular Agenda

3A Minnesota Power and Great River Energy
Informational Only

Northland Reliability Project

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

4A John Welle – County Engineer

Motion to:
Adopt Resolution - MnDOT Grant Agreements - SP 001-611-003

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample
Resolution # 20230314-024

John Welle – County Engineer

4B **Motion to:**

Approve MnDOT Local Bridge Agreement

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Michael Kearney
Resolution # 20230314-025

5A Dennis Thompson – Land Commissioner

Motion to:

Table Northern Waters Land Trust Support Letter

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
Tabled to a future meeting.

6A Jessica Seibert – County Administrator

Motion to:

Approve Transformative Learning Institute Contract

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

6B Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Regular 1:1s, Performance Evaluations, Facilities, Economic Development, MACA Regional Meeting, AMC Legislative Update, FEMA Update

7A Bobbie Danielson – Human Resources Director

Motion to:

Ratify Local #504 Licensed Essential Unit 2023-2025 Agreement

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample

8A **Motion to Close Meeting Under MN Statute 13D.05 Subd.3(b) Attorney-Client Privilege**

Motion made at 10:15 a.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Michael Kearney

Motion to Reopen Meeting

Motion made at 10:32 a.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

8B Kendra Olson - Attorney with Pemberton Law

Motion to:

PERA Disability Settlement

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

Committee Reports

Talon Metals, Snake River Watershed, Ordinance Committee, Economic Development, MRC

Motion to Adjourn

Motion made at 11:02 a.m.

MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska
Next Meeting: Tuesday, March 28, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 14, 2023

By Commissioner: Westerlund

20230314-022

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of White Pine \$100.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Township of White Pine Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of March 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of March 2023

Jessica Seibert

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 14, 2023

By Commissioner: Westerlund

20230314-023

Transfer of 2022 Tax-Forfeited Funds

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$0.50 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2022 calendar year was \$30,000, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$0.15 per yard of gravel taken out of county pits will be placed in this account, the 2022 amount to be placed in this account is \$98.15,

NOW THEREFORE, BE IT RESOLVED, that the amount of:

\$30,000 be transferred from the Forfeited Tax Sales Account (10-923-6900) to the County Auditor account (01-040-5590), AND

\$98.15 shall be transferred from the Forfeited Tax Sales Account (10-923-6900) to the Gravel Pit Account (11-936-5252).

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of March 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14^h day of March 2023

Jessica Seibert

Jessica Seibert – County Administrator

By Commissioner: Leiviska

20230314-024

**RESOLUTION
For Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 001-611-003
3-14-23**

WHEREAS, Aitkin County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 01J48; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$ 147,679.85 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Aitkin County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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Witness my hand and seal this 14th day of March 2023

Jessica Seibert

Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230314-025

RESOLUTION
Exhibit E for Grant Agreement to State Transportation Fund
Local Road Improvement Program
Grant Terms and Conditions
SAP 001-611-003
3-14-23

WHEREAS, Aitkin County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be **\$1,000,000.00** by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Aitkin County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Commissioner Sample moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of March 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of March 2023

Jessica Seibert

Jessica Seibert
County Administrator